



# GUJARAT TECHNOLOGICAL UNIVERSITY

(Established by Government of Gujarat under Gujarat Act No. : 20 of 2007)

## ગુજરાત ટેકનોલોજીકલ યુનિવર્સિટી

(ગુજરાત સરકારના ગુજરાત અધિનિયમ ક્રમાંક : ૨૦/૨૦૦૭ દ્વારા સ્થાપિત)

Ref.: GTU/Revised\_Circular/TA-Hono./2022/3360

Date:02/05/2022

### Revised Circular

Circular issued vide ref. no GTU/Circular/TA-Hono./2020/4709 from the office of undersigned on 01/07/2020 and addendum ref. GTU/Addendum/Circular/TA-Hono./2021/3118 dated: 11/06/2021. As per Finance department, Government of Gujarat GR: મસલ/૧૦૨૦૧૨/૭૬૧/ચ તલ: ૨૨/૦૩/૨૦૨૨, following revision in circular is hereby notified through this revised circular to all concerned:

- 1) If travelled by own car or by hired taxi, road mileage at the rates mentioned below as per actual to and fro kilometer of travelling.

Sr. No.	Type of fuel used	Rate per km
1	Petrol	₹ 11/-
2	Diesel	₹ 10/-
3	CNG	₹ 6/-

- ✓ Must produce copy of RTO registration book (certified by expert/examiner) & Toll tax receipt / proof of FasTag payment.
  - ✓ For Vehicle having CNG facility, rate of Petrol will be paid only if, there is no CNG station within 75 kilometer of Journey and same should be certified by claimant.
  - ✓ Which fuel is used for travelling (own car), if clearly not identified, actual travelled kilometer will be reimbursed at the minimum of above rate i.e. rate of Rs.6/- per kilometer.
  - ✓ If copy of R.C. book/ original taxi bill/original tickets is not attached, travelling allowance will be paid as per GSRTC or AC chair car train fare, whichever is less along with local conveyance allowance whenever applicable.
- 2) If travelled by scooter/motorcycle or by any two wheel vehicle, Road mileage @ ₹ 2.5/- per km will be paid.

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**Winners of: "Most Promising University of India 2020" ❖ "1<sup>st</sup> rank Among All Universities in Gujarat 2020 by Uni Rank"**  
**❖ "1<sup>st</sup> Rank in Gujarat State Institutional Ratings Framework (GSIRF) 2019" ❖ "National Leadership Excellence Award 2019 in Technical Education" ❖ "India's Most Trusted State University 2019" ❖ "Outstanding University in West India 2019"**

Head office : GTU Campus, Nr. Visat Three Road , Visat-Gandhinagar Road , Chandkheda, Ahmedabad - 382 424. Gujarat, India.

Phone :- +91 079-23267521/570 e-mail : info@gtu.ac.in Website : www.gtu.ac.in



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3) In circular dated: 01/07/2020, For A-1(Sr.no.2),

A. Travelling Allowance, Dearness Allowance & Accommodation

1. Travelling to Place of Duty is up to 50 km (One Side)

Sr. No.	Particulars	Travelling Allowance	Dearness Allowance	Accommodation
2	Travelled by taxi like Ola, UBER etc.	Actual bill but maximum up to Actual kilometer travelled @rate of Rs. 9/- per km for Petrol , Rs. 8/ per km for Diesel, Rs.5/- per km for CNG	₹ 200	Not Applicable

4) In circular dated: 01/07/2020, For A-2 (i)(Sr.no.2),

A. Travelling Allowance, Dearness Allowance & Accommodation

2. Travelling to Place of Duty is More than 50 km (one side)

(i) Duty to be performed for single day

Sr. No.	Particulars	Travelling Allowance	Dearness Allowance	Accommodation
2	Travel by hired Vehicle	Actual Taxi bill but maximum up to Actual kilometer travelled @rate of Rs. 9/- per km for Petrol, Rs. 8/- per km for Diesel, Rs.5/- per km for CNG	₹ 400	Not Applicable

  
Registrar

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