

GUJARAT TECHNOLOGICAL UNIVERSITY, AHMEDABAD

U.F.M. CASE DOCKET

|    |  |  |                                   |
|----|--|--|-----------------------------------|
| 1  | Case No.   |  |                                   |
| 2  | Examination Centre/Institute Code                  |  |                                   |
| 3  | Name of Examination<br>[Degree/Diploma/MBA/MCA/ME] |  |                                   |
| 4  | Date of Examination                                |  |                                   |
| 5  | Name of Candidate                                  |  |                                   |
| 6  | Discipline & Semester                              |  |                                   |
| 7  | Name & No. of subject                              |  |                                   |
| 8  | Statements duly signed by GTU Co-ordinator :       |  |                                   |
|    | Block Supervisor                                   |  |                                   |
|    | Senior Supervisor                                  |  |                                   |
|    | GTU Observer                                       |  |                                   |
| 8  | Squad Member                                       |  |                                   |
|    | 9  | Statement of Student caught committing irregularity. |                                   |
|    | 10   | Item used for committing irregularity.               |                                   |
|    | 11   | Answer Book  | No. 1 + Supplementary ___ = _____ |
| 12 | Question Paper                                     |  |                                   |

SR NO: 1 TO 7  
SR. NO. 8 TO 12

COVER PAGE OF DOCKET  
CONTENT OF THE DOCKET

|              |
|--------------|
| Confidential |
| Year :       |

**GUJARAT TECHNOLOGICAL UNIVERSITY, AHMEDABAD**

Details of student caught committing irregularities in examination.

|    |   |               |                |             |         |
|----|---|---------------|----------------|-------------|---------|
| 1  | Examination Centre/Institute Code   |               |                |             |         |
| 2  | Name of Examination & Discipline [Degree/Diploma/MBA/MCA/ME]  |               |                |             |         |
| 3  | Name & Designation of the Centre Head   |               |                |             |         |
| 4  | Name of the person catching irregularity [Jr. Supervisor/ Sr. Supervisor/Internal Squad Member/GTU Co-ordinator/ Observer/Special Squad Member] |               |                |             |         |
| 5  | Full Name and Residential address of the student committing irregularity  |               |                |             |         |
| 6  | Details related to examination of candidate [Attach copy of Hall Ticket & encircle the subject in which student was caught – Mandatory]         |               |                |             |         |
| 7  | Seat No.  | Enrolment No. | Course         | Subject No. | Subject |
|    |   |               |                |             |         |
| 8  | Dt. of committing irregularity  |               |                |             |         |
| 9  | Time of catching committing irregularity  |               |                |             |         |
| 10 | Details of literature/item or any other material used in committing irregularity.   |               |                |             |         |
| 11 | Punishable under which Code No.   |               | Code No. _____ |             |         |

Note : Use separate form for each case and each document to be signed by Student, Supervisor & Officer-in-Charge as per requirement.

Dt. \_\_\_\_\_

\_\_\_\_\_  
GTU Co-ordinator

GUJARAT TECHNOLOGICAL UNIVERSITY, AHMEDABAD

**Statement of student caught in committing irregularity**

I, \_\_\_\_\_ while appearing the examination of \_\_\_\_\_ [Discipline] subject \_\_\_\_\_ of the above Course today, have been caught committing irregularity by Jr. Supervisor/ Sr. Supervisor/Internal Squad Member/GTU Co-ordinator/ Observer/Special Squad Member at \_\_\_\_\_ hrs. My written statement in this regard is as under.

Dt. \_\_\_\_\_

Signature of the student

Seat No. : \_\_\_\_\_

Enrolment No. \_\_\_\_\_

Mobile No(or Landline). \_\_\_\_\_

**Statement of person catching irregularity**

I, \_\_\_\_\_ Jr. Supervisor/ Sr. Supervisor/Internal Squad Member/GTU Co-ordinator/ Observer/Special Squad Member caught the above student committing irregularity in the examination. The said student has given the above statement in my presence. The following literature, item, material, including answerbook, question paper with seat number under his signature are annexed hereto duly signed by me.

[1] \_\_\_\_\_

[2] \_\_\_\_\_

[3] \_\_\_\_\_

[4] \_\_\_\_\_

Dt. \_\_\_\_\_

Jr. Supervisor/Sr. Supervisor/ Squad Member/  
GTU Co-ordinator/ Observer

GUJARAT TECHNOLOGICAL UNIVERSITY, AHMEDABAD

**REMARKS OF GTU CO-ORDINATOR**

|   |  |        |
|---|--|--------|
| 1 | Indicate clearly the place from where the literature, item, material is found. |        |
| 2 | Whether material caught is related to the subject matter ?                     | Yes/No |
| 3 | Whether copied or not ? If yes, give details.                                  |        |

The literature, item, material caught from the student, answer book, question paper are annexed hereto duly signed by me.

Supervisor: \_\_\_\_\_

GTU Co-ordinator

Sr. Supervisor: \_\_\_\_\_ Name : \_\_\_\_\_

Sub.Expert : \_\_\_\_\_ Centre : \_\_\_\_\_

Essential Enclosures :

- [1] Statements duly signed by GTU Co-ordinator :  
[1] Block Supervisor [2] GTU Co-ordinator [3] GTU Observer  
[4] Internal/ External Squad Member
- [2] Statement of student caught committing irregularity.
- [3] Item used for committing irregularity.
- [4] Answer Book No. 1 + Supplementary \_\_\_ = \_\_\_
- [5] Question Paper duly signed by the candidate.

*The whole case with statement and necessary documents should be sent to the Controller of Examinations, Gujarat Technological University, L D Engg. Campus, AHMEDABAD through observer on the day of Exam*

GUJARAT TECHNOLOGICAL UNIVERSITY, AHMEDABAD

Dt. \_\_\_\_\_

Time : \_\_\_\_\_

Statement of student before hearing of UFM Case :

\_\_\_\_\_  
Signature of the student

Seat No. : \_\_\_\_\_

Enrolment No. \_\_\_\_\_

GUJARAT TECHNOLOGICAL UNIVERSITY, AHMEDABAD

**REMARKS OF UFM HEARING COMMITTEE**

|   |   |        |
|---|---|--------|
| 1 | Whether committing of irregularity accepted or not accepted by the candidate before the committee ? | Yes/No |
| 2 | Decision of the committee   |        |

**Signatures of UFM Hearing Committee Members**

| No. | Signature | No. | Signature |
|-----|-----------|-----|-----------|
| 1   |           | 6   |           |
| 2   |           | 7   |           |
| 3   |           | 8   |           |
| 4   |           | 9   |           |
| 5   |           |     |           |