



GUJARAT TECHNOLOGICAL UNIVERSITY

AHMEDABAD

TENDER NOTICE NO. : 09/12 -13

TO BE RETURNED AN ORIGINAL

TENDER FEE: Rs. 3000/-

Receipt no:

Date:

TENDER NOTICE NO. : 09/12-13

To,

Name of the Tender: Pulping Of Answer Book And Other Records

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.....
.....

MEMORANDUM OF CONDITIONS:

1. THE TENDER BELOW THE UPSET VALUE WILL NOT BE CONSIDERED.
2. RATE SHOULD BE QUOTED FOR THE ITEM SHOWN IN ANNEXURE - I.
Pulping will have to be done in the presence of the University representative. Travelling and other expense of the University officer will have to be bear by the tenderer.
3. The waste paper to be sold from 15-11-2012 from 11 am onwards for pulping in the form of answer book being of 32 pages & 40 pages along with craft paper & Self adhesive sticker to be checked and supplementary of 4 pages. Specimen copy of answer books and supplementary can be seen in the store branch of the office during working hours.
Last date **of sale of tender will be 29-10-2012 before 3 pm.**
4. The estimated quantities per year will be as under.

Used Answer books	200 Tones (Approx.)
Office records	20 Tones (approx)
Waste paper	20 Tones (approx)

This is approximated quantity only and the qty may vary. The successful bidder must complete the pulping work of above mentioned material throughout the contract period at the agreed rates only. The successful bidder can't claim that he has already pulped 200 tonnes and he can't execute the work as he has carried out tender qty work. In such case his security deposit will be forfeited by competent authority.
The Tenderer/Bidder must fill the rate in the attached prescribed form of Annexure-1 only.
5. The tender must be submitted in sealed cover being superscripted "**Tender for pulping of waste-used answer books**" and must reach, by name of Gujarat Technological University on or before **30/10/2012 (15.00 Hrs)**. Tenders received thereafter will not be considered. Tenders will be opened on **01/11/2012 at 15 Hrs** in the conference room of the University
6. The tender rate per metric ton (1000 kgs.) for pulping should be quoted in the enclosed form.
Value Added Tax etc. if any will be charged extra in addition to the quotes or the party



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shall have to produce the required Certificate issued by commercial tax dept.

7. The successful Tenderer/Bidder will have to undertake to purchase waste answer books at the accepted rate maximum **4 times in** a year. Exact dates will be decided by the University's office and will be lifted from the University offices at Ahmedabad, any other security press or any other location immediately on receipt of intimation from the University.
8. The successful Tenderer/Bidder will have to pack the waste answer books and other confidential records in gunny (Hessian) bags Expenditure on packing transport and labor/Railway freight charge and taxes etc. will have to be borne by the successful Tenderer/Bidder. Weight of the gunny bag will be deducted at the rate of 1 kg per gunny bag for the packing. Weight of the truck will be done at two separate/independent weighing machines(With or Without Material). Higher weight of the pulping material is considered for payment purpose.
9. The waste answer books will be supplied by University's office. It will be the responsibility of the Tenderer/Bidder to make all arrangements for sorting, collecting and transporting the answer books from the University's office/ godown /Security Press during office hours on the working days. The answer books must be removed from the University office / godown/Security Press **within a week** from the date of intimation given in that respect in writing.
10. If the contractor fails to lift the answer-books etc. after receiving the intimation from University's office and any delay occurs or the part of the contractor, as such the answer books are damaged due to fire or rain etc. University is not liable to refund the advance amount paid by the contractor in any circumstances and the whole responsibility will be of the contractor only.
11. The successful Tenderer/Bidder will have to sign an agreement on required stamped paper. The specimen forms of agreement will be available for inspection in University's office during office hours.
12. Payment for the quantity of answer books to be sold and taxes will have to be made in advance on the estimated weight or latest on the day of collection from University's office.
13. The successful tenderer has to send material direct to mill from University storage place. The waste answer books etc. shall to be pulped immediately after the receipt in the mill and entire work should be completed within 10-12 days in the presence of the representatives of the University. The contractor has to produce the certificate regarding the pulping work is done according to the terms and conditions.
14. The successful Tenderer/Bidder will have to undertake to pulp the waste answer books in the presence of the representatives of the University, whole travelling allowance daily allowance incidental charges and other expenses have to be borne by the Tenderer and the payment of the expenditure will have to be made in advance on such estimated expenditure.



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15. The D.D. in favor of "Gujarat Technological University" payable at Ahmedabad of Rs. 3,00,000/- (Three Lac only) must accompany each tender as earnest money which will be refunded if the tender is not accepted. The successful Tenderer/Bidder will be required to submit a D.D. of Rs. 5, 00,000/- (Five Lac only) as security deposit which will be liable to be forfeited if any of the conditions of the Tenderer/Bidder is not fulfilled. EMD will be refunded after submission of Security Deposit.
16. The University shall have the right to terminate this contract at any time before the expiry of the period of the contract in case the mill or successful Tenderer/Bidder commits a breach of the terms of the conditions or in the event of the performance of the mill or successful Tenderer/Bidder on its part of the contract being found to be unsatisfactory by the Registrar of the University who shall be the sole and final decision making authority.
17. If it is found the market rates of waste papers are gone up the University reserves the right of re-inviting the tenders and in that case university shall not be liable to indemnify to the contractor for whatever loss that may sustain by such re-invitation.
18. The Tenderer/Bidder should quotes his income tax no. (PAN) & Value Added Tax (VAT) No. (Attach last three years Income Tax Returns). Photo copy of these entire documents should be attached with tender. Tender without such document is liable to be rejected.
19. The University does not bind itself to accept the highest or any tender or give any reasons for rejecting any tender. Tender with highest bid but having no experience of confidential pulping of answer book is liable to be rejected.
20. The successful Tenderer/Bidder will have to remit the amounts as per the quoted rate.
21. Tenderer has to submit list of the University/Board for which the confidential pulping of answer book has been done. Give the detailed information in separate letter. Proof of such experience should be submitted along with tender.
22. The validity of tender may be extended for further period of one/two years on mutual understanding at the appropriate time.
23. Any dispute of difference arising under / out of or in connections with the Tender/Contract shall be subject to the jurisdiction of Ahmedabad.
24. Tenderer has any quarry regarding tender has to contact university before submitting tender.

Place:

Date:

Registrar
Gujarat Technological University
Ahmedabad



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Annexure - 1

TENDER FORM FOR PULPING YEAR 2012-13

NAME:.....
(AGENT/PAPER MILL)

Full detailed office Address :
.....
.....

Telephone no. (office) :.....

Mobile no.

Income tax no. (PAN) :.....

(Copy of PAN card must be attached with last three years' returns)

VAT (Value Added Tax) Registration No. :

(Certificate must be attached)

DATE:.....

Commercial Table for Pulping Work and Minimum Upset value

Sr. No.	ITEMS	UPSET VALUE PER 1000 Kg	RATES PER 1000 Kg FOR PULPING
1	Used Answer books	Rs. 16000/-	
2	Office records	Rs. 8000/-	
3	Waste paper	Rs. 5000/-	

- (1) I have read the terms & conditions of the tender notice & accept the same.
- (2) Give information about name of the mill with which your firm/ organization have done the work of pulping along with the certificate issued by the pulp mill. Also provide detail of the Mill like number of pulper and capacity of Pulping in Tones of paper per day.
- (3) If my/our above rates for pulping are accepted, I/We shall agree to pulp the same in the presence of the University's authorized representative.
- (4) Information for EMD Rs. 3, 00,000/-
Demand Draft No. :
Name of the Bank and branch :
Date of D. D. :

Place:
Date:

**SIGNATURE OF TENDERER WITH
RUBBER STAMP**