

GUJARAT TECHNOLOGICAL UNIVERSITY

Diploma Engineering – SEMESTER – 1(CtoD) – EXAMINATION – Winter-2025

Subject Code: C4300002

Date: 08-01-2026

Subject Name: Communication Skills in English

Time: 10:30 AM TO 12:00 PM

Total Marks: 70

Instructions:

- 1. Attempt all questions.**
- 2. Make Suitable assumptions wherever necessary.**
- 3. Use of simple calculators and non-programmable scientific calculators are permitted.**
- 4. English version is authentic.**
- 5. Use only OMR to answer this question paper.**
- 6. Each question is of 1 mark.**
- 7. There is No negative marking.**

- _____communication is another term for using body language
 - Verbal
 - Cross
 - Non-verbal
 - Lateral
- Communication is the various mediums we use for_____
 - Explanation
 - Interaction
 - Correction
 - Implication
- The person who transmits the message is called _____.
 - Channel
 - Receiver
 - Sender
 - Response
- Which of the following is NOT a form of non-verbal communication?
 - Touch
 - Physical proximity
 - Facial expressions
 - Skype
- Factors that influence communication, may become what to effective communication?
 - Barriers
 - Improvements
 - Enhances
 - Challenges
- Communication is a part of _____ skills.
 - Hard
 - Short
 - Rough
 - Soft
- authority to a person with junior authority takes place.
 - Grapevine
 - Crosswise
 - Downward
 - Upward
- Proxemics means the study of _____.
 - Time
 - Place

- C. Distance

D. Language
9. Visual communication is the transmission of information and ideas using...

A. Written words

B. Spoken words

C. Symbols and imagery

D. Simple words
10. The communication is done with the tone of one's voice is called...

A. Paralanguage

B. Another language

C. Complex language

D. Language
11. . I know Mr. James. is a very good doctor.

A. She

B. It

C. He

D. They
12. Samarth ...to college daily.

A. Go

B. Goes

C. Went

D. Gone
13. I ate my lunch _____

A. Late

B. quickly.

C. In the afternoon

D. Later
14. _____I passed my English test. (Use correct interjection)

A. Alas

B. Wow!

C. Ouch

D. Oh
15. Mehul lives _____ Delhi. (Enter suitable Preposition)

A. between

B. in

C. into

D. at
16. I was hot and exhausted _____I still finished the marathon.

A. but

B. otherwise

C. else

D. therefore
17. Do you know the reason _____ Elon Musk fired top Twitter executives. (Insert proper conjunction.)

A. when

B. why

C. since

D. for
18. I left my keys _____the table (use correct preposition)

A. in

B. at

C. into

D. on
19. Rama will go _____ Hari goes. (use correct conjunction)

A. if

B. until

C. unless

D. but
20. Mohan had been writing a book _____2010 (use correct preposition)

A. for

B. of

- C. since D. off
21. I have been waiting here _____ half an hour. (Insert proper Preposition.)
A. for B. to
C. from D. since
22. _____! His father died yesterday. (use proper interjection)
A. Oh B. Ouch
C. Wow D. Alas
23. I _____ Woodward English (Choose appropriate form of the verb)
A. Am liking B. like
C. liked D. Use to like
24. 2. Children _____ in the garden now. (Choose appropriate form of the verb)
A. Are playing B. is playing
C. Have played D. play
25. Anvi _____ many friends. (Choose appropriate form of the verb)
A. had B. Has
C. having D. Will have
26. I _____ been watching the bird make its nest every morning. (Choose appropriate form of the verb)
A. Has been B. had been
C. Have been D. am
27. When they reached the airport, the flight _____ already _____. (Choose appropriate form of the verb)
A. Had/ taken off B. Has/taken off
C. Have/taken off D. Will/take off
28. Don't worry I _____ with him tomorrow. (Choose appropriate form of the verb)
A. Will go B. Would go
C. Am going D. go
29. I _____ to this temple every day. (Choose appropriate form of the verb)
A. goes B. go
C. gone D. Will go
30. He _____ leave for Ahmedabad tomorrow. (Choose appropriate modal auxiliary)
A. shall B. would
C. can D. could
31. We _____ obey our elders. (Choose appropriate modal auxiliary)
A. could B. will
C. should D. would
32. I _____ meet my target. (Choose appropriate modal auxiliary)

- A. should
 - B. may
 - C. could
 - D. will
33. She _____ speak English fluently. (Choose appropriate modal auxiliary)
 - A. might
 - B. may
 - C. can
 - D. Ought to
34. The colour of the dress _____ really pretty. (Choose appropriate form of the verb)
 - A. Are
 - B. is
 - C. were
 - D. has
35. Identify the 'Subject' in this sentence: Virat is playing cricket.
 - A. Is
 - B. virat
 - C. cricket
 - D. playing
36. Identify the sentence pattern: They made him captain.
 - A. S+V+O+C
 - B. S+V+O
 - C. S+V
 - D. S+V+C
37. Identify the sentence pattern: The boy kicks the ball with force
 - A. S+V+O+A
 - B. S+V+C
 - C. S+V+C
 - D. S+V+A
38. The _____ was a regular visitor of the stream.
 - A. Forktail
 - B. Lion
 - C. Tiger
 - D. sparrow
39. The author was living in the _____ below which was a forest of oak and maple and Himalayan rhododendron.
 - A. cottage
 - B. palace
 - C. bungalow
 - D. flat
40. The author of "The Leopard" is....
 - A. Rabindranath Tagore
 - B. Ruskin Bond
 - C. Robert Frost
 - D. William Shakespeare
41. The valley becomes _____ for wildlife.
 - A. hell
 - B. playground
 - C. Little heaven
 - D. abode
42. The leopard was _____
 - A. weak
 - B. sinewy
 - C. wide
 - D. little
43. In After Twenty Years, where was the man standing?
 - A. Near departmental store
 - B. Near grocery store
 - C. Near hardware store
 - D. Near roadside eatery
44. What was the name of the restaurant were Jimmy and Bob last met?

45. Bob has become a _____

A. cop
B. doctor
C. criminal
D. engineer

46. Stopping by Woods on a Snowy Evening is a

A. poem
B. prose
C. drama
D. novel

47. Woods means?

A. tree
B. plant
C. forest
D. Grass land

48. Where did the poet stop?

A. Between the woods and frozen lake.
B. Between the meadow and the hill.
C. Near the dam site.
D. On the riverfront.

49. The woods are lovely, dark and _____.

A. sweet
B. deep
C. steep
D. dim

50. The poet is accompanied by his _____ in the woods.

A. Dog
B. Horse
C. Cat
D. Hamster

51. The lake in the woods is....

A. frozen
B. stiff
C. flowy
D. shallow

52. The poet wants people of his country to be

A. fearless
B. worry-free
C. fear full
D. wealthy

53. Who is 'father' in the poem Where the Mind is without Fear?

A. God
B. Anger
C. Satan
D. Death

54. The 'narrow domestic walls' mean?

A. Ideas which are petty and narrow-minded.
B. Ideas which are sublime and patriotic.
C. Ideas which are novel and innovative.
D. ideas which are short-lived.

55. Head is held high- means

A. disrespect
B. confidence

- C. self-respect D. insult
56. Poet dream of the country as____
A. Heaven of joy B. Heaven of God
C. Developed country D. 'Heaven of freedom
57. E mail for business demand a formal and ____
A. a matter-of-fact treatment B. a matter of timing
C. enquiry of trash D. informal treatment
58. In E-mail communication, CC stands for _____.
A. Confidential Copy B. Carbon Copy
C. Cancelled Copy D. Casual Copy
59. Which of the following is an advantage of an e-mail?
A. Desired length B. Lower cost
C. Ease of communication D. All of these
60. Same email can be sent to multiple persons by creating____
A. subject line B. inbox list
C. mailing list D. draft list
61. _____of the email should also support the nature of your email.
A. the beginning B. the editing
C. the drafting D. the closing
62. _____indicates the subject of the letter so the receiver gets the idea what is the letter about.
A. subject line B. single line
C. main line D. Double line
63. The salutation is the formal way of _____.
A. addressing the person B. calling the person
C. negotiating the person D. talking to the person
64. _____ paragraph should set the tone and reason for your email.
A. the opening B. the last
C. the middle D. the concluding
65. Conciseness in business communication means _____.
A. Brevity B. Appreciation
C. Vagueness D. Authenticity
66. The Key points are written in which part of a formal letter.
A. Heading B. Closing

- C. Body D. Complimentary close
67. Very formal business letter can be written in ____
A. block form B. unclear form
C. informal form D. clear form
68. . When the letter writer forgets to include an important point, he adds it below the signature under the title____
A. attention line B. subscription
C. postscript D. subject line
69. Attention line in a business letter is given after____
A. signature B. salutation
C. date D. the inside address
70. What is the correct way to write a Complimentary close in a formal letter?
A. Your truly B. Your's truly
C. Yours truly D. Yours' truly
