



# GUJARAT TECHNOLOGICAL UNIVERSITY

(Established by Government of Gujarat Under Gujarat Act No.: 20 of 2007)

## PhD Pre-registration in Engineering, Management, Pharmacy and Computer Science (Batch-2016) GENERAL INFORMATION AND INSTRUCTION TO APPLICANTS

Please read the following instructions carefully before submitting the PhD pre-registration form

### (A) FILLING UP THE PRE-REGISTRATION FORM:

1. Visit the University website [www.gtu.ac.in](http://www.gtu.ac.in). Click on the field “Academic” and then select “PhD program”. Click on it, the following details will display/blink on the screen
  - a. Online Pre-registration form for PhD registration in Engineering, Management, Pharmacy and Computer Science; click here to Open
2. Open online pre-registration form for PhD registration; fill the necessary personal details, academic qualification, fees details etc. Upload the scanned copy of photograph and candidate’s signature and submit the form after filling all details. No column/entry should be left blank.
3. Pre-registration form submitted without the consent of Supervisor (Column No. 20) shall be rejected.
4. The candidates are advised to refer to the circular dated 09-01-2017 and choose the supervisor accordingly.
5. Candidates are advised to submit the fee only after obtaining the consent of Supervisor through the online SBI portal available on GTU website.

Particulars	For General Category Candidate (₹)	For SEBC / SC / ST Category Candidates (₹)
Tuition Fee	12000	10000
Registration Fee	1000	1000
Caution Money Deposit	1000	1000
Enrolment Fee	150	150
Other Fee	200	200
<b>Total Fee</b>	<b>14350</b>	<b>12350</b>

**Candidates from out of Gujarat have to pay the Tuition fees ₹ 40,000/- per semester.**

6. After submitting the online filled pre-registration form take a print out of the same and submit that printout with the copy of bank receipt i.e. payment of fee, enclosure of necessary certificates with attested documents and endorsement by the employer (if applicable) in person to “The Registrar, Gujarat Technological University, Nr. Vishwakarma Government Engineering College, Nr. Visat Three Road, Chandkheda, Ahmedabad - 382 424, Gujarat, India” on or before 17-05-2017 by 05:00 pm.

7. Following documentary proof in support of details indicated in the pre-registration form should invariably be sent along with the pre-registration form, failing which it will be believed that you do not possess the experience and qualifications mentioned therein and the pre-registration form shall be treated as incomplete and rejected: -
  - a. Attested Photograph of the candidate in the Pre-registration form
  - b. School Leaving Certificate
  - c. Graduation Marksheet(s) / Degree Certificate
  - d. PostGraduation Marksheet(s) / Degree Certificate (In case of CGPA/CGPI, the candidate is required to submit the attested copy of the conversion formula to convert it into equivalent percentage)
  - e. CA/CMA/CS Certificate (If Applicable)
  - f. Caste Certificate (If Applicable)
  - g. Valid Non Creamy Layer Certificate for SEBC (If Applicable)
  - h. Certificate of Physical Disability (If Applicable)
  - i. No Objection Certificate on the letterhead of the current employer organization stating mentioned conditions (in Original)
  - j. A Certificate on the letterhead of the current employer organization stating availability of study leave and other conditions, etc. (Applicable to Full-Time Sponsored Research Scholars)
  - k. Experience Certificate (required for GTU Faculty having not less than 15 years of full time teaching experience)
  - l. 3 Recommendation Letters from eminent persons not below the rank of a Professor in proposed research field (required for GTU Faculty having not less than 15 years of full time teaching experience)
  - m. Equivalence Certificate from AIU (If Applicable)
  - n. UGC-NET/UGC-CSIR NET/JRF/SLET/GATE/GPAT Certificate with valid scores (If Applicable)
  - o. Teacher fellowship holder Certificate etc. (If Applicable)
  - p. A Certificate from the Parent Institution/University stating equivalent credit weightage has been assigned to the students for the credits earned in the MOOCs opted by him/her through SWAYAM platform in the credit plan of the programme offered by the Parent Institution/University; wherein it should be categorically specified that MOOCs opted by any student has been allowed only for 20% of the total courses offered in a particular program in a semester by the Parent Institution/University
  - q. Bank Challan receipt (hard) copy of Fee payment
  - r. Proof of Local Residential Address
  - s. Migration Certificate
  - t. Aadhaar Card / Photo ID
  - u. Research proposal duly signed by the candidate on every page with signature of Supervisor(s) on first and last page.  
(Documents submitted earlier need not to be submitted again)
8. Policy for refund of fee on cancellation of admission/enrolment from PhD programme-~1000/- pre-registration fee to be retained by the University and the remaining of the fee to be refunded to the student provided that the admission is cancelled within 45 days from the date of admission.



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9. Bank Challan copy should be sent invariably along with the filled downloaded form, otherwise preregistration form will be rejected.
10. Please make sure that all entries in this form are entered correctly and no dummy forms / details should be submitted.
11. No person will normally be allowed to supervise his / her close relation. If somebody wants to do so, prior permission of the Vice-Chancellor subject to recommendation of SRC (School Research Committee) will be necessary. If such permission is granted, the supervisor permitted to supervise the research work of his relation, will not act as one of the examiners. Such supervisor will also not suggest names of the examiners for evaluation of thesis. In such a case, the panel of examiners will be submitted by the Co-supervisor, if any, or by the DPC as decided by the Vice-Chancellor upon recommendation of SRC. In such cases instead of two, three external examiners will be appointed. The term "Close Relation" includes wife, husband, son, daughter, sister, brother, nephew, niece, grand-nephew, grand-niece, uncle, aunt, first cousin, son-in-law, daughter-in-law of the Supervisor and also the nephew, niece, grand-nephew, grand-niece of Supervisor's wife.
12. **IN COMPLETE PRE-REGISTRATION FORMS SHALL NOT BE CONSIDERED.** Candidates already in service must submit their pre-registration forms (hard copy) **through proper channel** with "**No Objection Certificate**" from his / her employer to the University.



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## (B) SUBMISSION OF THE PRE-REGISTRATION FORM:

1. The hard copy of the pre-registration form should be submitted in person to  
**The Registrar,**  
**Gujarat Technological University,**  
**Nr. Vishwakarma Government Engineering College,**  
**Nr. Visat Three Road, Chandkheda, Ahmedabad - 382 424, Gujarat,**  
**India on or before 17-05-2017 by 05:00 pm**
2. Candidates should enclose attested copies of certificates towards the evidence of Educational qualifications, Caste, Physical Disability, Experience, Bank Receipt, other documents, etc., with the pre-registration form as mentioned above.
3. Candidates are advised to bring original documents and visit the Ph.D. Section for cross-verification and then submit the form along with requisite documents to the University as per guidance.
4. It may be noted that submission of pre-registration form will not entitled a candidate for any claim on PhD admission if he / she is not fulfilling the required eligibility conditions for admission as prescribed in the detailed notification and eligibility criteria for admission in PhD program which will be thoroughly verified at the minimum eligibility requirements, his/ her candidature will not be considered for admission and if the admission is granted, it shall be cancelled forthwith.
5. In case of any dispute, the decision of the University shall be final and binding.