



Gujarat Technological University
(Established under the Gujarat Act No. 20 of 2007)
Chandkheda, Ahmedabad – 382 424 (Gujarat)

Guidelines for filling up Management Seats

- (1) Each institute will have to conduct admission process in a fair, transparent & non-exploitative manner and no eligible candidate should be denied issuing or accepting his/her admission form.
- (2) Each institute would nominate one Nodal Officer from their institute for granting admission on Management Seats. Name of Nodal Officer with telephone number should be informed to the Admission Committee of Pharm.D . Student as well as Admission Committee may contact Nodal Officer in connection with any complaint related to the Admission and Nodal Officer will have to solve all such complaints within the time limit.
- (3) Each institute would follow the time table given by the Admission Committee for granting admission on Management Seats. Admission process will begin from 31/08/2018 and will have to be completed latest by 18/09/2018. (Kindly refer Annexure-1)
- (4) Individual institution or group of institutions on a common platform may conduct admission process of Management Seats. All details regarding admission should be published in any one of the leading newspapers in the State having circulation of 50,000 or more copies and also on institute's website. The schedule of admission process should include dates for distribution and acceptance of admission forms, declaration of merit list and date and placed for counselling should invariably be published in a single advertisement and the entire details are to be provided to the Admission Committee of Pharm.D.
- (5) The institute will have to maintain a record of distribution and acceptance of admission forms in a separate register. The institute will have to prepare merit list (inter-se) from the applications of eligible students who occupy merit number of Admission Committee, display it on the institute's notice board as well as on website and a copy of the same is to be forwarded to the Admission Committee.
- (6) The fees for the admission form on Management Seats should not be more than Rs. 350/-.
- (7) Every institute has to follow the said guidelines scrupulously for filling up of Management Seats. Any complaint regarding violation of the said guidelines against the institute will be taken seriously and penal actions will be initiated in such cases.
- (8) Self-financed institutions can admit students who have passed qualifying examination from Outside Gujarat State with minimum eligibility criteria, on merit basis, on a maximum limit of 5% seats out of sanctioned intake from 25% management seats.
- (9) Institute will not deny issuing or accepting admission form within the stipulated time limit to any Candidate.

Guidelines for filling up of N.R.I. Seats:

In addition to the guidelines for filling up of Management Seats, the following points would also be applicable for admission process on N.R.I. seats:

(1) The students who have passed qualifying examination from outside India would be exempted from GUJCET-2018 examination and based on the marks obtained in the qualifying examination they would be included in the merit list. Such candidates must have to fulfill the eligibility criteria prescribed by the State Government for admission. However, if the students have passed qualifying examination from India, they must have appeared GUJCET-2018 examination, then only he/she will be considered eligible for admission. Priority would be given to N.R.I. candidates for admission on N.R.I. seats.

(2) The students who have passed qualifying examination from outside India shall have to obtain Equivalency certificate from Association of Indian Universities, Delhi.

(3) N.R.I. student who seeks admission on N.R.I. seat will have to submit copy of his/her passport as well as passport of his/her mother and/or father, to prove himself/herself as an N.R.I. candidate.

(4) N.R.I. sponsored students have to submit proof of his sponsor being an N.R.I. Copy of sponsor Passport (which contains signature of sponsor) as well as the affidavit has to be submitted. The relation of N.R.I. (sponsored) with the student (N.R.I. sponsored candidate), sponsor's undertaking the responsibility for payment of tuition and other fees as well as the entire responsibility of the candidate's study should have been clearly mentioned in the affidavit.

**Sd/-
Registrar**