



# GUJARAT TECHNOLOGICAL UNIVERSITY

(Established Under Gujarat Act No.: 20 of 2007)

ગુજરાત ટેકનોલોજીકલ યુનિવર્સિટી

(ગુજરાત અધિનિયમ ક્રમાંક : ૨૦/૨૦૦૭ દ્વારા સ્થાપિત)

## EMPLOYMENT NOTICE

**ADVERTISEMENT NO: 03 /2017**

**Date:** 20/06/2017

**Last Date:** 07/07/2017

Online application from the eligible candidates are invited in prescribed proforma for the **contractual** post of **Director (Graduate School of Engineering /Technology) and Director (Graduate School of Pharmacy), Librarian and Sport Officer**. We are looking for dedicated and committed person, who believes in institution building and have a passion for dedication towards administrative excellence and quality.

Number of Posts, Essential Qualification / experience/ pay/ general conditions, application format and other details are mentioned below. The general category candidates are required to pay fee of 250/- through net banking whereas the candidates belonging to **SC/ST /WOMAN/PD** are exempted from payment of fees.

Last date of applying online is **07/07/2017 (up to 13:00 p.m)**. And Last date for submitting the print out of an online application along with all the requisite documents is **15/07/2017**.

**PLACE:** AHMEDABAD

**DATE:** 20/06/2017

**Sd/-**  
**REGISTRAR**



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### Advertisement No. 03/2017

| Sr. No. | Name of the Post  | Pay (Rs.)   | No. of Post |
|---------|---|---|-------------|
| 1       | Director(Graduate School of Engineering /Technology)<br>(Contractual) | Pay Band : 37400-67000 + 10000(G.P.)<br>Retired Candidate: 80000/-<br>fix per month | 01          |
| 2       | Director (Graduate School of Pharmacy)<br>(Contractual)               | Pay Band: 37400-67000 + 10000(G.P.)<br>Retired Candidate:80000/-<br>fix per month   | 01          |
| 3       | Librarian<br>(Contractual)  | 40,000/- Fix per month  | 01          |
| 4       | Sport Officer<br>(Contractual)  | 40,000/- Fix per month  | 01          |

**Note:** No. of post are tentative, it may increase or decrease.

\* The appointment on post Serial No. 1 to 4 are for a period of 11 months (Purely on Contractual basis), which may be extended at the sole discretion of the University.

The Candidates interested to apply for the above posts may apply online and send the printout of online application format along with all the requisite documents, fees etc. to the **I/C Registrar, Gujarat Technological University, Nr.Vishwakarma Government Engineering College,Nr.Visat Three Roads, Visat - Gandhinagar Highway,Chandkheda, Ahmedabad – 382424 - Gujarat**, with the post applied for clearly super scribed on the envelope by Registered Post/Speed Post or By Hand, latest by **15/07/2017**.



### Details of Minimum Qualification and Experience required for all the posts:

| Sr. No. | Minimum Qualification and Experience  |
|---------|---|
| 1       | <p><b>Director(Graduate School of engineering /Technology):-</b><br/><b>(Contractual)</b><br/><b>Essential Qualifications &amp; Experience:</b></p> <p>Ph.D. with first class in Master of engineering /Technology.</p> <p>In addition, the candidates should be eminent persons in their fields of specialization with outstanding academic record throughout. candidate should have 15 years of experience in teaching /research out of which 10 years must be at the level of professor or above in reputed educational institutes/research organizations</p> <p><b>N.B.:</b> The appointment shall be in the scale of Rs. 37400-67000 G.P. 10000/-<b>However, retired candidates shall be offered Rs. 80000/- fix per month.</b></p> <p><b>Age:</b> Below 65 years.</p> <p><b>Pay Band (Rs.):</b> 37400-67000 + 10000 (G.P.).</p> |
| 2       | <p><b>Director (Graduate School of Pharmacy):-</b><br/><b>(Contractual)</b></p> <p><b>Essential Qualifications &amp; Experience:</b></p> <p>Ph.D. with first class in Master of Pharmacy.</p> <p>In addition, the candidates should be eminent persons in their fields of specialization with outstanding academic record throughout. candidate should have 15 years of experience in teaching /research out of which 10 years must be at the level of professor or above in reputed educational institutes/research organizations</p>  |



|          |  |
|----------|--|
|          | <p><b>N.B.:</b> The appointment shall be in the scale of Rs. 37400-67000 G.P. 10000/-.<b>However, retired candidates shall be offered Rs. 80000/- fix per month.</b></p> <p><b>Age:</b> Below 65 years.</p> <p><b>Pay Band:</b> 37400-67000 + 10000(G.P.).</p>   |
| <b>3</b> | <p><b>Librarian:-</b><br/><b>(Contractual)</b></p> <p><b>Essential Qualifications &amp; Experience:</b></p> <p>A Master's Degree in Library Science/Information Science/ Documentation with at least 55% marks or its equivalent grade of B in the UGC seven point Scale and consistently good academic record set in these Regulations.</p> <p>At least thirteen years as a Deputy Librarian in a University library or Eighteen years' experience as a College Librarian</p> <p>Evidence of innovative library service and organization of published work.</p> <p>Experience of Library Management System, plagiarism software and INFLIBNET.</p> <p><b>Desirable:</b></p> <p>A M.Phil /Ph.D Degree in library science /Information science/ documentation/ achieves and manuscript-keeping</p> <p><b>Age:</b> Not More than 65 Years</p> <p><b>Fix Pay:</b> Rs. 40000/- Fix per month</p> |



|          |   |
|----------|---|
| <b>4</b> | <p><b>Sport Officer:-</b><br/><b>(Contractual)</b><br/><b>Essential Qualifications &amp; Experience:</b></p> <p>A Master Degree in Physical Education or Master's Degree in Sport Science with at least 55% marks (or an equivalent grade in a point scale wherever grading system is followed) with a consistently good academic record.</p> <p>Record of having represented the university / college at the inter-university /inter collegiate competitions or the state and / or nation Championships.</p> <p>Qualification in the national level test conducted for the purpose by the UGC or any other agency approved by the UGC.</p> <p>Passed the physical fitness test conducted in accordance with these Regulation.</p> <p>However , candidate ,who are or have been awarded Ph.D degree in accordance with the "University Grants Commission (Minimum standards and procedure for Award of Ph.D Degree) Regulations 2009,shall be exempted from the requirement of the minimum eligibility condition of NET/SLET/SET for recruitment and appointment of University Sport officer.</p> <p>Preference will be given to the candidate having prior work experience in the academic institute/ University.</p> <p><b>Age:</b> Not More than 65 Years</p> <p><b>Fix Pay:</b> Rs. 40000/- Fix per month</p> |
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### GENERAL INFORMATION AND INSTRUCTION TO CANDIDATES

*Please read the instructions given below carefully before applying*

**A. FILLING UP THE APPLICATION FORM:**

1. Visit the University website <http://www.gtu.ac.in/Recruitment.asp>
  - Detailed Advertisement No.03/2017 for Recruitment in PDF format [Click to Open](#)
  - Online Application Login [Click to Open](#)
  - SBI Collect. [Click to Open](#)
2. Separate application should be made for each post.
3. Open online application form of the post you are eligible for, fill the necessary details like personal details, academic details and other details. Put scan copy of your photograph and signature. Submit the form. For fees payment [Click Here](#). For Online Payment: Fill the details of challan, make payment



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(through cards/Internet banking) and take a print of Challan. For Offline payment fill the necessary details in challan and take a print of **Pre Acknowledgement Payment Form**. Take it to the nearby SBI branch and deposit the fees in the bank. Bank will return Depositor's Copy of the filled challan. After completing the fees payment procedure you need to fill the Journal No. and date of fees payment in the online application form. Once the online application form is completely filled submit it and get printout of the same and send it along with depositor's copy of bank challan, self-attested photo copy of all necessary certificates, photographs and endorsement from the current employer (if applicable) through Speed post/Registered/By hand to **The I/C Registrar, Gujarat Technological University University Campus, Nr. Vishwakarma Government Engineering College, Visat Three Roads, Sabarmati- Koba Highway Chandkheda, Ahmedabad – 382 424**. It should reach on or before last date (i.e. **15.07.2017**) as prescribed for receiving the application. Applications received after the last date will stand rejected automatically.

4. Documentary proofs of previous experiences and academic qualifications indicated in the application should invariably be sent along with the application, failing to which it will be considered that you do not possess the same and the application shall be treated as incomplete and will be rejected.
5. Fees once paid shall not be refunded in any circumstances.
6. Depositor's copy of bank challan (**Exempted for SC/ST/PD/Woman category candidates**) should be sent invariably along with the printout of application form, otherwise application will be summarily rejected.
7. Before filling / submitting the application form you are advised to go through the qualifications mandatory for the post and make sure that you possess the same.
8. **INCOMPLETE APPLICATIONS SHALL NOT BE CONSIDERED**
9. Candidates employed in Govt. /Quasi Govt. /Public Sector undertaking should forward their applications (hardcopy) **through proper channel**.
10. In case the applicant is in service and delay is expected in getting endorsement of the concerned employer on the original application, the applicant may submit advance copy of the application along with all the enclosures directly (without the employer's endorsement on the advance copy). If the original application through proper channel has not been received on or before last date mentioned, the applicant will have to submit a '**NO OBJECTION CERTIFICATE**' from his/her employer to the University at the time of interview.

**SUCH APPLICATION THROUGH PROPER CHANNEL RECEIVED AFTER LAST DATE SHALL NOT BE CONSIDERED.**

## **B. MAILING THE APPLICATION FORM:**

1. The application form should be sent to **The I/C Registrar, Gujarat Technological University University Campus, Nr. Vishwakarma Government Engineering College, Visat Three Roads, Sabarmati- Koba Highway Chandkheda, Ahmedabad – 382 424**. Applicants are advised to submit the applications to the University well in advance without waiting for the last date to avoid postal delay or any other unforeseen problems. The University will not be responsible for any postal delay at any stage.
2. The required qualifications/experience/age shall be considered as on closing date.
3. The applicant must ensure that he/she fulfils the eligibility criteria for the post.
4. Candidates with requisite qualifications acquired from recognized University / Institutions can only apply.
5. Candidates should enclose SELF attested copies of certificates towards the evidence of Age, Educational Qualifications, Caste, Physical Disability, Experience, etc. with the applications.



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6. The University reserves the right to fill or not to fill any or all posts.
7. The University shall verify the antecedents and documents submitted by a candidate at any time at the time of appointment or during the tenure of service. In case it is detected that the documents submitted by the candidate are fake or the candidate has undesirable clandestine antecedents/background and has suppressed the said information, his services shall be liable to be terminated.
8. In case of any inadvertent mistake in the process of selection which may be detected at any stage even after the issuance of appointment letter, the University reserves the right to modify/withdraw/cancel any communication made to the candidate.
9. The prescribed qualifications and experience are minimum and the mere fact that a Candidate possesses the same does not entitle him/her for being called for Interview.
10. The University reserves the right to call the candidates for interview to a reasonable number on the basis of skill/ written/screening exam or by conducting personal interview immediately after last date of receiving the application. No correspondence will be entertained with the applicants who were not short-listed to be called for interview.
11. Canvassing in any form on behalf of or by any candidate will disqualify him / her from being considered.
12. Selection will be made on the basis of candidates' previous record and their performance in the interview. Excellent academic background, high quality publications, potential to get research funding from Government agencies and industries, appropriate academic professional activities undertaken and a good innovative teaching record would be some of the important criteria for selection for the teaching positions. Appointed teachers may be assigned other academic or administrative responsibilities in addition to their regular teaching and research.

Date: 20/06/2017

Sd/-  
REGISTRAR

**Documentary proofs of 1. Education Qualifications 2. Age Proof 3. Previous & Present job experiences 4. Research Paper Published & others documents indicated in the application should invariably be sent along with the application, failing which it will be considered that you do not possess the same and the application shall be treated as incomplete and will be rejected.**